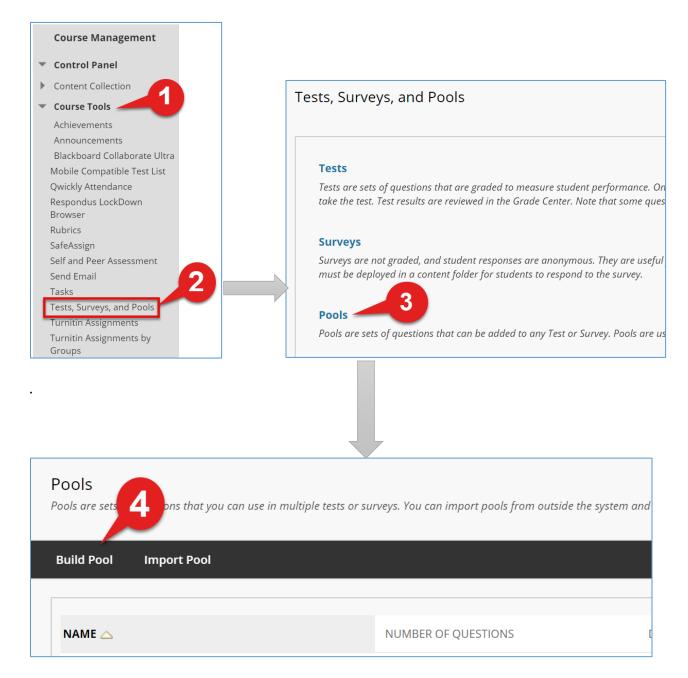


## **Create a Pool in Blackboard**

Pools are sets of questions that can be added to any test. Pools are useful for storing questions and reusing them in more than one test. You can import pools from outside the system and export them for reuse.

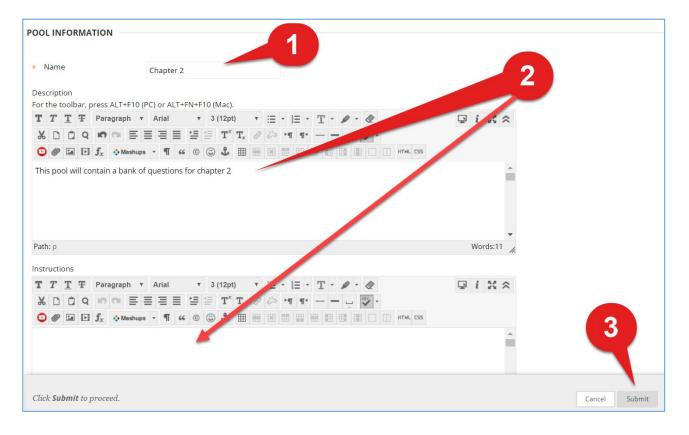
To build a new pool of questions:

- 1- Under "Course Management", click on "Course Tools" to expand it.
- 2- Click on "Tests, Surveys, and Pools".
- 3- Click on "Pools" in the "Tests, Surveys, and Pools" page.
- 4- In the Pools page, click "Build Pool".



## **Pool Information**

- 1- Enter the Name of the pool.
- 2- Enter pool description and instructions (optional)
- 3- Click "Submit"



## **Pool Canvas**

Pool canvas allows you to add edit, and delete questions in the pool.

- 1- "Create Question" allows you to create a new question. More details are in the "Create Questions in Blackboard Tests" tutorial. Add as many questions as you can to be able to reuse in different tests.
- 2- "Find Questions" will allow you to add existing questions from other tests or pools
- 3- "Upload Questions" will allow you to upload questions from a formatted text file.
- 4- **Question Settings**" will allow you to change some of the default settings for this pool such as the default points per question. The default points per question is 10, in case you would like to change it for all questions, please use this feature.

e Pool Ca	Chapter 2 sents an invento y. More Help	tions that a 3 maged o	and searched. You car	n use the check boxes to	select any or all questio	ns and then delete them or	change thei
reate Question	Find Questions	Upload Questions					Question Settings
Description	This pool will contain a ba	nk of questions for chapte	er 2				
Instructions							
Total Question	s O						
Total Points	0						

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