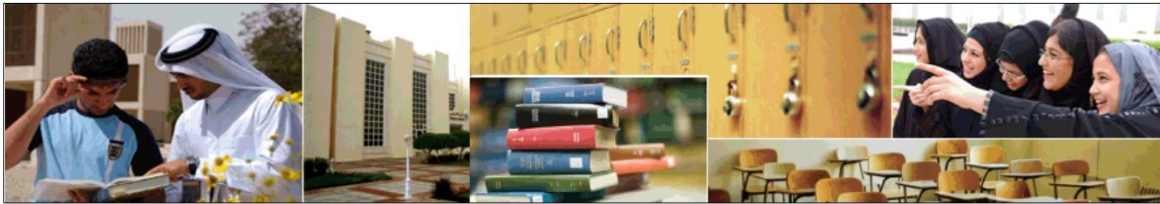


## Resident Permit Transfer Request Guide

**Step 1:** Open [myBanner](#)

**Step 2:** Click on Enter Secure Area as shown below



**Enter Secure Area**

Login here to view your personal information.

**Apply for Admission**

Complete an application or view your application status.

**Reset Password/Forget User**

Reset Password/Forget User

**View Class Schedule**

View the current schedule of classes.

**View Course Catalog**

View course information, including course description.

**Step 3:** Login to



Sign in with your organizational account

Keep me signed in

Sign in

Sign-in requires format **UserID@YourDomain**  
(Example: AA12345@qu.edu.qa )

#### Step 4: Click on “Student Services”

A horizontal navigation menu with six teal-colored buttons. The buttons are: 'Personal Information', 'Student Registrations', 'Student Registration Support', 'Student Records', 'Student Services', and 'One Stop'. The 'Student Services' button is highlighted with a red border. Below each button is a brief description of its function.

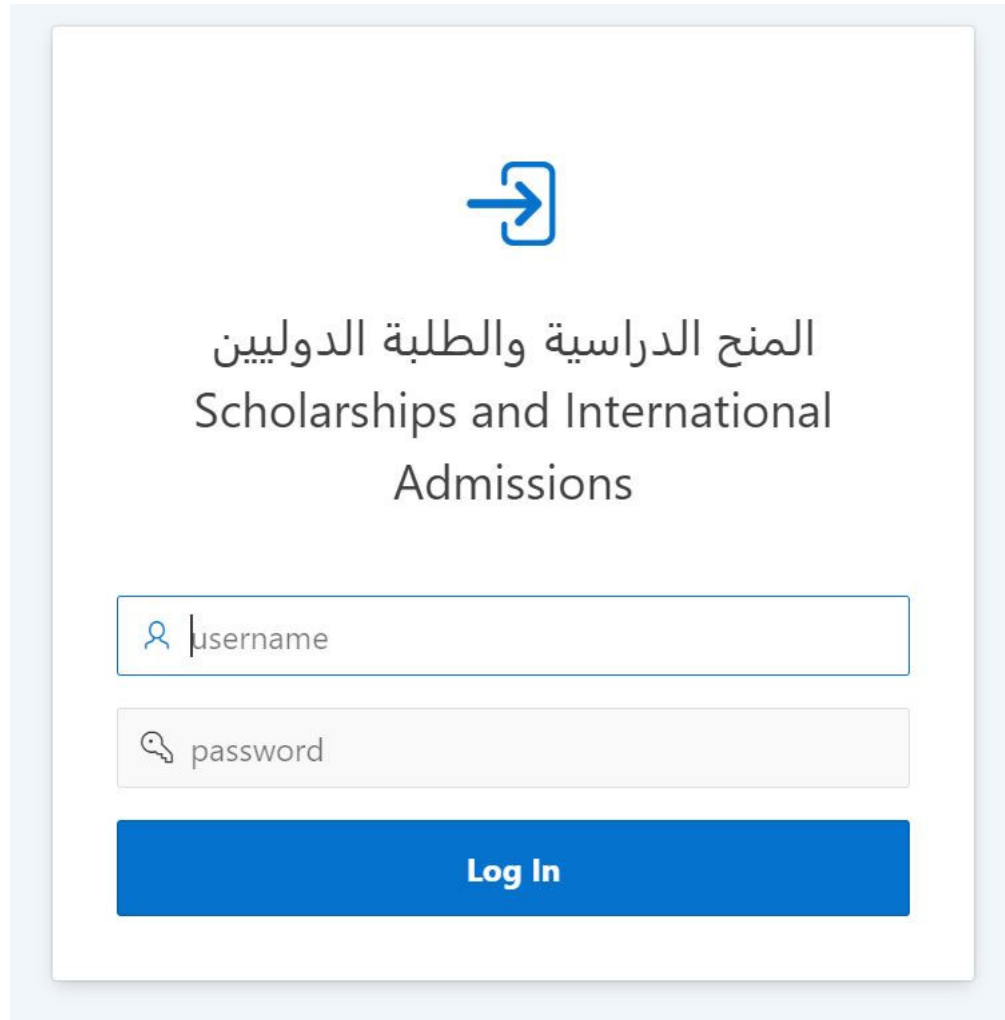
Personal Information	Student Registrations	Student Registration Support	Student Records	Student Services	One Stop
Change your security question, view contact details.	Register for class, View your class schedule, Access your Registration Services		Access your grades, and academic transcript; View your holds	View your books, request for lockers, transportation and other student services.	Request electronic or printed official documents

#### Step 5: Click on “Apply for Residence Permit Transfer to QU”

A grid of service options, each in a white box with a teal border and a dropdown arrow. The 'Apply For Residence Permit Transfer to QU' option is highlighted with a red border.

Textbooks Service خدمة الكتب الجامعية	Scholarship System	Lockers Service
Financial Aid Services	Student Employment Services	Student Complaint System نظام الشكاوى الطلابية
Transportation Service خدمة المواصلات	Campus Card	Student Voting System-نظام الانتخاب للطلبة
Clearance System طلب إخلاء طرف	Student Life Awards جوائز الحياة الطلابية	Apply for Four Plus One (4+1)
Course Substitution Request Application	Transfer Application	Apply For Residence Permit Transfer to QU

**Step 6:** Login to the new opened window with your username and password



→

المنح الدراسية والطلبة الدوليين  
Scholarships and International  
Admissions

username

password

**Log In**

**Step 7:** Click on “Apply for Residence Permit Transfer to QU”



Scholarship Services

- Apply for scholarship/sponsorship
- View your Requests
- Apply for Commitment
- Apply for Residence Permit Transfer to QU**

**Step 8:** Complete the information, upload the documents, and then click the submit button.

**Online Residence Permit Transfer Application**

QUID:  Name:

\* Residence permit expiry date

\* Current residence country

\* Financial sponsor from

\* Phone Number

**Kindly upload the following documents:**

\* Document Type

Upload Document  No file chosen