

Petition Request Procedures after Receiving Financial Aid Committee Decision

- The student may submit a petition after receiving the decision of the Financial Aid Committee if he or she feels that his financial situation is exceptional and needs to be re-reviewed.
- The procedures of submitting the petition request is performed by filling out the approved form supported by the reasons that explain the motives for submitting this request. The student can also attach any documents that he/she believes may help support the request.
- The petition request should be submitted to Student Financial Services Section within 10 business days of the date of the Financial Aid Committee decision. The Vice President for Student Affairs shall review the documents and the request and make the final decision.
- The student will be informed of his/her petition request decision via e-mail within 10 business days of the submission. The decision of the request is final and cannot be reviewed again.

We emphasize that the Committee is not responsible for any delay in the registration process of the student during the request period. The student must take all necessary precautions to continue studying regularly, such as paying tuition fees, university housing, or other expenses by the due date, as the student remains responsible for paying the fees due during the specified times.



Financial Aid Petition Request Form

Name: _____ QU ID:

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Nationality: Qatari or Qatar Travel Document Holder
 Non-Qatari (Kindly choose the type of scholarship): Internal External No scholarship

Email: _____ Mobile:

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Petition request after receiving the Financial Aid Committee decision because of rejecting:

- Monthly Financial Aid Tuition Fees Aid
 Transportation Fees Aid Housing Fees Aid

Justifications for filing the petition request:

I acknowledge that I have read and agreed on the attached procedures and certify that the information provided is complete and accurate.

Student Signature: _____ Date: _____

For Student Financial Services Section Use Only:

Accumulative GPA: _____ Average Revenue: _____

The Section Opinion:

Name & Signature: _____ Date: _____

For VP for Student Affairs Use Only:

The decision: Eligible starting from Not eligible

Comments:

Signature: _____ Date: _____