

Signing Into Blackboard Learn

1. Sign in with your Qatar University username and password.

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	USERNAME:		
	Login		
	TEST ENVIRONMENT	(Monday, September 16, 2013)	
	© 1997-2014 Blackboard Inc. All Rights Reserved. U.S. Paten	used (No. 7,493,396 and 7,558,853, Additional Patents Pending.	
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2. Once logged in navigate to the 'Courses' tab.

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	Click here to create a course.	+ Post Announcement
		+ Send Email
		+ Post Content
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3. Navigate to your specific course from the course list.

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4. From the left navigation tab, select 'Course Content'.

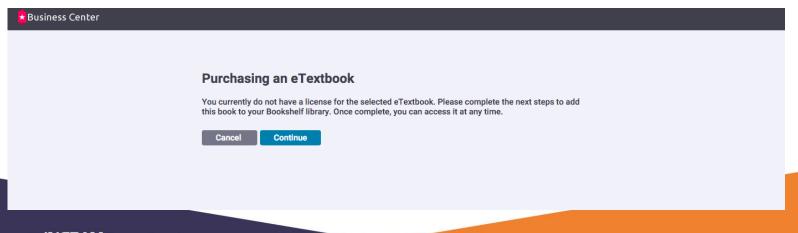
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	My Tasks	What's Due	Actions ¥
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5. After clicking 'Submit' a list of books or chapter(s) will be presented. Note the special icons that indicate the type of content linked:

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	Metabolism ANSWERS AND EXPLANATIONS Author: Carole J. Coffee VBID: 1-889325-26-0	

6. If the user does not have a valid license to the book they will be directed to the following message and be prompted to click Continue.

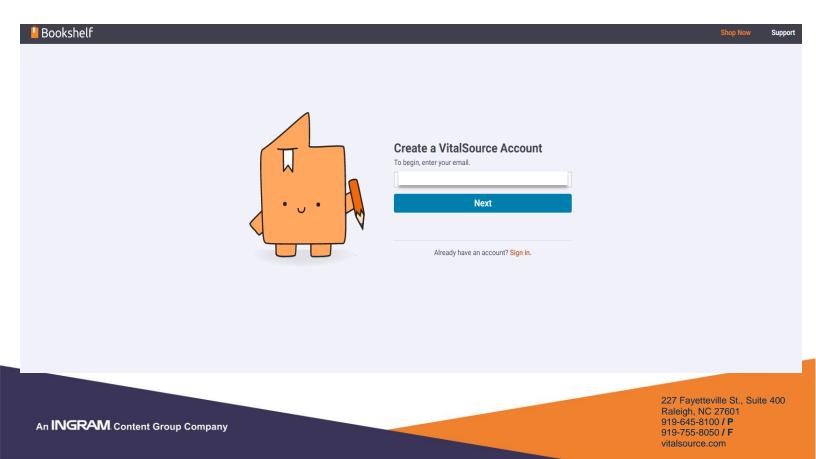




7. After you purchased the access code from Textbooks Section and received it via your QU email, you can put in the access code on the space provided below and click on 'Redeem'

Business Center		
	Redeem Your Code	
	Redeem	

8. Put your e-mail account associated with the bookshelf (bookshelf), which is usually a university e-mail. After making sure that you are entering the correct e-mail, click Continue.





9. You should fill out in the required field, so you can set up your account and your Password must contain the following:

(8 Digits or more - uppercase latter – lowercase latter – special character; such as: @ #% - + ... etc.)

10. Next, accept the terms and privacy by checking the box and clicking on (I agree to the Terms of Use and Privacy Policy)

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11. At this point you will be dropped into the book and have full access to the content.



- 12. You can use the eBook for only one year, but if you want to keep the eBook forever, you should download a program or application (bookshelf), where you are allowed to upload it to two computers or two smart devices (such as a mobile phone iPad. .. etc.). Below you'll find the steps involved to load (bookshelf) both by device and application used. https://support.vitalsource.com/hc/en-us/articles/211646717-Bookshelf-Download-Page-for-EdMap
- 13. For direct support you can go to Learning Zones are located in the CBE (H08):Female Students: Room A219Male Students: Room E219
- 14. For any technical issue you can contact VitalSource support team on this email: https://support.vitalsource.com/hc/en-us/requests/new
- 15. If you can speak Arabic language only and faced any technical issue you can contact by email this person: Mr. Afif form VitalSource Company: <u>Afif.Rustom@ingramcontent.com</u>