**Qatar University**

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| *Number of document* | **Document Number\*:** |
| President Decision | **Document Type:** |
| *Title of President Decision* | **Document Title:** |
| *Insert the responsible sector* | **Responsible Sector:** |
| *Insert the president’s approval date of the document* | **Approval Date:** |
| *Insert the document’s effective date* | **Effective Date:** |

**President Decision**

**Number (….) of (…..)**

**Regarding** *Title of President Decision*

|  |  |
| --- | --- |
| *Please insert the title of any related legal documents such as bylaws and/or policies and/or president decisions and/or instructions and/or guidelines. In case no related legal documents exist, please write none.* | **Related Legal Documents\*\*:** |

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| --- | --- |
| **Date:** *Day – Month - Year***Stamp:** *Add stamp of the President/ EMC* | **Approval of the President/ Executive Management Committee** |

*\* Please refer to the Institutional Data and Policies Management section for the document number*

*\*\* It is filled out by the requesting sector in consultation with the Institutional Data and Policies Management section. It refers to bylaws, policies, president decisions, instructions or guidelines that may be related to the President Decision to be published, whether they are related to it, or complementary.*

**President Decision**

**Number (….) of (…..)**

**Regarding** *Title of President Decision*

**(This is as true as possible translation, where the Arabic version is the only official document)**

The President:

After perusal of:

* Decree –Law No. (34) of (2004) on Regulating Qatar University;
* Bylaws …… approved by the Board of Regents on ………. ;
* Bylaws/ policy ……… approved by the Board of Regents on ….. ;
* Executive Management Committee (EMC) recommendations issued during its meeting held on ………
* And in consideration of the public interest;

*The president decision consists of chapters where each chapter includes at least one or a number of articles, where articles covering the same field are listed under the same chapter.*

**Resolution**

**Article (1)**

* *Title of president decision*
* *Effective date*
* *Category of stakeholders to which this president decision apply*

**Article (2)**

* *Please insert title of bylaws and/or policies and/or president decisions that are repealed by the issuance of this President Decision*

**Chapter one: Definitions**

**Article (3)**

* *Please include definitions of important terms.*

In the implementation of the provisions of this Decision, the following terms and phrases have the meanings ascribed to them:

1. University: Qatar University (QU)
2. President: President of Qatar University

**Chapter Two: ……..**

**Article (4)**

* *Chapters and articles are added as needed*