**ORS-F20**

**Request Change Form**

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| --- | --- |
| **Grant ID** |  |
| **LPI Name** |  |
| **Funding Duration** | Start: | End: |
| **Approved Budget** |  | **Actual Expenses** |  |
| **Change Request Type** | * Budget *(add/replace items, transfer amounts, additional funds,…etc.)*
* LPI or Team member *(specify the names, fill assigning New LPI/PI and withdrawal declarations as applicable)*
* Student *(for Students Grant; specify the names and attach a copy of QU-Student ID)*
* Time Extension *(specify required period)*
* Scope of work *(specify changes and attach the modified proposal)*
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| 1. **Justification**
 |  |
| 1. **Expected outcome after** **Budget increase / Time extension**
 |  |
| **LPI signature** |  | Date: |
| **Associate Dean for Research and Graduate Studies/Center Director Approval** |  | Date of Approval: |
| **ORS Approval** |  | Date of Approval: |