**ORS-F20**

**Request Change Form**

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| --- | --- | --- | --- | --- |
| **Grant ID** |  | | | |
| **LPI Name** |  | | | |
| **Funding Duration** | Start: | End: | | |
| **Approved Budget** |  | **Actual Expenses** | |  |
| **Change Request Type** | * Budget *(add/replace items, transfer amounts, additional funds,…etc.)* * LPI or Team member *(specify the names, fill assigning New LPI/PI and withdrawal declarations as applicable)* * Student *(for Students Grant; specify the names and attach a copy of QU-Student ID)* * Time Extension *(specify required period)* * Scope of work *(specify changes and attach the modified proposal)* | | | |
| 1. **Justification** |  | | | |
| 1. **Expected outcome after** **Budget increase / Time extension** |  | | | |
| **LPI signature** |  | | Date: | |
| **Associate Dean for Research and Graduate Studies/Center Director Approval** |  | | Date of Approval: | |
| **ORS Approval** |  | | Date of Approval: | |