CIPD -DHRP Diploma in Human Resource Practice

Course Name	CIPD qualification for the Diploma in Human Resource Practice - DHRP – Level 3
Course Dates	CIPD- DHRP- Level 3 is completed in 4 blocks and the dates are as follows . Starts June 2020 – Online Session – 9am – 12.30pm Block 1 : June 14,16,21,23,28,30 Block 2 : July 19,21,26, 28 , August 2, 4 Block 3 : Sept 6,8,13,15,20,22,27,29 Block 4: Nov 1,3,8,10,15,17,22,24 Starts October 2020 – Face to Face Session – 8 am – 4pm Block 1 : Dec 6 – Dec 8, 2020 Block 2 : Jan 10 – Jan 12, 2021 Block 3 : Feb 14 – Feb 17, 2021 Block 4: March 7 – March 11, 2021 Diploma will be awarded only to candidates who complete all four blocks.
Course Fees	**Total Fee per participant :** **QAR 35,000 – Face to Face Session** **QAR 19,000 – Online Session** CIPD membership fees is not included in the course fees
Target Audience	This qualification is suitable for those who are just starting or wanting to develop in their career. DHRP may also be suitable for Line Managers who are involved in HR and those who have responsibility for HR activities and decisions within an organisation without a specialist function

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CIPD – DHRP Content Overview	
Unit	**Learning Outcomes**
Recording, analyzing and using HR information (3RAI)	• Understand what data needs to be collected to support HR practices. • Know how HR data should be recorded, managed and stored. • Be able to analyze HR information and present findings to inform decision-making.
Developing Yourself as an HR practitioner (4DEP)	• Understand the knowledge, skills and behaviors required to be an effective HR or L&D practitioner. • Know how to deliver timely and effective HR services to meet users' needs. • Be able to reflect on own practice and development needs and maintain a plan for personal development.
Understanding organizations and the Role of HR (3HRC)	• Understand the purpose of an organization and its operating environment. • Understand the structure, culture and functions of an organization. • Understand how HR activities support an organization.
Resourcing Talent (3RTO)	• Be able to explain the factors that affect an organization's talent planning, recruitment and selection policy. • Be able to identify appropriate recruitment and selection methods. • Be able to contribute to the recruitment and selection interviewing process for a job role. • Understand the importance of effective induction.

CIPD – DHRP Content Overview	
Unit	**Learning Outcomes**
Supporting good practice in managing employment relations (3MER)	• Understand the impact of employment law at the start of the employment relationship. • Understand the main individual rights that the employee has during the employment relationship. • Understand the issues to address at the termination of the employment relationship.
Supporting good practice in performance and reward management (3PRM)	Be able to explain the link between organizational success, performance management and motivation. Be able to explain the relationship between performance management and reward. Be able to contribute to effective performance and reward management in the workplace. Be able to conduct and reflect upon a performance review.
Supporting change within organizations **(3SCO)**	• Understand why organizations need to change and how change affects organizations. • Understand the key factors involved in the change process and different approaches to managing change. • Understand the impact of change on employees and the role of HR.
Delivering Learning and Development activity **(3DLA)**	• Be able to create an environment conducive to learning. • Be able to plan and deliver learning and development programme activity to individuals and groups. • Know how to review learning and development activities.

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CIPD Membership	In order to receive your CIPD certificate at the end of your course, you will need to enroll as a Student Member upon the start of your course via the CIPD website. **To find out more, please go to** https://www.cipd.co.uk/studentregistrationonline

CIPD- DHRP is offered by Qatar University in collaboration with Bradfield Learning and Development – UK