**Honorary Doctorate**



**Nomination Form**

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| **Nominee's Name**: |  |
| **Title** : |
| **Current Position:** |
| **Current Organization (if applicable)** |

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| --- | --- | --- | --- |
| **Nominated by:**  |  | **Title:** |  |
| **College/Directorate**: |  | **Department**: |  |
| **Signature:**  |

**Required Documents Checklist:**

□ One-to-two-page statement or letter outlining nominee’s achievements

□ Five Letters of Support (Maximum of two pages)

**Review Process:**

* The Vice President and Chief Academic Officer appoints faculty and/or administrators to serve on the Honorary Degree Committee;
* The Honorary Degree Committee evaluates nominations and assesses the extent to which a candidate’s overall career has complemented the University’s mission nationally, regionally, and/or internationally, and recommends candidates to the VPCAO;
* The Vice President and Chief Academic Officer selects the top candidates for recommendation to the President;
* The University President recommends candidates to the Board of Regents for final approval;
* The nomination and review procedure should remain confidential

**Timeline:**

* All nominations for an Honorary Degree should be submitted to the Office of the Vice President and Chief Academic Officer by November 1

Chair of the Honorary Degree Committee: VPCAO Approval:

 President Approval:

Board of Regents Endorsement: