

ACADEMIC_UG Academic Reinstatement Policy_036

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| Contents: <ul style="list-style-type: none">• Purpose• Who Should Know This Policy• Policy Description• Definitions• Responsibility• Policy Statements• Procedure | Version Number: |
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Purpose

The purpose of the reinstatement policy is to establish rules and regulations for allowing academically dismissed undergraduate students resume their studies at the university.

Source / Authority

This policy was developed by the Office of the Vice President and Chief Academic Officer in collaboration with the Office of the Vice President for Student Affairs and endorsed by the University President.

The Office of the Vice President for Student Affairs is responsible for overseeing and monitoring the implementation of this policy and accompanying procedures.

Who Should Know This Policy

- President
- Vice President
- Legal Advisor
- Dean
- Director / Departmental Head
- Faculty
- Accounting/ Finance Personnel
- Student
- All Employees

Policy Description

The reinstatement policy defines rules and regulations for allowing academically dismissed undergraduate students resume their studies at the university and for restoring their academic records.

Policy Statements

1. Only undergraduate students who were academically dismissed from Qatar University may apply for reinstatement to the Vice President for Student Affairs within two (2) years of the official notification of the latest academic dismissal decision.
2. Academically dismissed students applying for reinstatement may request to join their original program or another program offered at the university possibly at another college.
3. Academically dismissed students applying for reinstatement may also apply for the elimination from their cumulative records including the calculation of their cumulative GPA the effect of up to four courses in which a grade of F, D, or D+ was earned or all courses completed in one specific semester provided that the student was not previously found in violation of the academic integrity policy in any of the concerned courses. Courses approved for elimination shall not be used towards satisfying the program degree requirements including the program credit hour requirements unless the student registers and successfully completes these courses after reinstatement.
4. A university level committee is to consider all applications for reinstatement and communicate its recommendation to the Vice President for Student Affairs for decision.
5. The University Level Committee must base its recommendation for student reinstatement on criteria and guidelines approved by both the Vice President for Student Affairs and the Vice President and Chief Academic Officer, and may recommend to:
 - Approve the student reinstatement, remove from the student cumulative records the effect of specific courses taken among the ones requested by the student and eventually authorize an additional maximum period of time during which the student must complete the program requirements.
 - Decline the student application.
6. The decision of the Vice President for Student Affairs on student reinstatement applications is to be communicated to concerned students by the Vice President for Student Affairs or designated person.
7. Reinstated students may be authorized by the Vice President for Student Affairs to join their original program or another program possibly offered at another college subject to the college and program approval.
8. Students may be reinstated only after at least one regular semester, excluding the summer term, has elapsed since they were academically dismissed.
9. Following reinstatement, all QU courses completed before academic dismissal and the cumulative GPA achieved at the time of academic dismissal are to be restored.
10. All reinstated students are placed under "good standing" status in the semester of reinstatement.